



# Plot/Poster Ticket

T C A U P Media Center

734 • 763 • 3584

Taubman College of Architecture  
and Urban Planning

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ UMID#: \_\_\_\_\_

Ticket #:

Dropoff Time: \_\_\_\_\_

Plot cost: \_\_\_\_\_

Strathmore: \_\_\_\_\_ x \$3.80 ea

Bristol Board: \_\_\_\_\_ x \$1.00 ea

SHORTCODE : \_\_\_\_\_

## COLOR:

Color

B/W

## MEDIA:

Bond 24#

Heavyweight 45#

Glossy Photo

Bristol (19x24)

Other \_\_\_\_\_

Mylar

Vellum

Strathmore (32x40)

Provided Stock

**Notice:** All media available in a 36" roll with the exception of 24# Bond and Glossy Photo, which are available in 36" roll or 42" roll.

## FILENAME

## PLOT DIMENSIONS (Inches)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MINUTES (shortcode only): \_\_\_\_\_

**Acceptable File Formats:** Adobe Acrobat® (preferred), Adobe Illustrator®, Adobe Photoshop®, Adobe InDesign®

**Notice:** Please provide both the Acrobat file and the file in its native format with any links and/or fonts. If using Photoshop please remember to flatten layers and 150 dpi is sufficient for plotting. If dropping off an InDesign file please remember to update all linked images, then "package" (under the File menu) as we will need your linked images and fonts. **Sheet printing requires a 1" margin of white space on all 4 sides** of your file—we cannot print full bleed on sheets.